

March 5, 2018

RESOLUTION
2018-3

Be it resolved that Aberdeen Township Board of Fire Commissioners District 2 has listed the following positions and the responsibilities of each position as it pertains to the Commissioners for the year 2018.

President – Shall be responsible for the Bureau of Fire Prevention

Building and Grounds Manager – Shall be responsible for the building which includes all maintenance and purchasing of materials.

Treasurer – Shall be responsible for all the financial aspects of this position i.e. cutting checks, maintaining budget etc.

Secretary – Shall be responsible for all record keeping. This person will also have responsibility for the insurance of all vehicles and life insurance for all members.

Vehicle and Equipment Manager – Shall be responsible for trucks, radios, and fire fighter equipment which includes all maintenance and purchasing of equipment and parts.

Thank you for your attention in this matter.

Board of Fire Commissioners
District 2

James Black, Secretary

